

The Institution of Engineers (India)

AN ISO 9001 : 2015 CERTIFIED ORGANISATION
(ESTABLISHED 1920, INCORPORATED BY ROYAL CHARTER 1935)
8 Gokhale Road, Kolkata-700 020

A Century of Service to the Nation

Ref: SP/T-1843

Date: 17.02.2025

Tender No. T-1843
Due Date: 28.02.2025

Sub: Supply of HP Make Cartridge / Toner

Dear Sirs,


Enclosed please find one set of blank proforma list for supply of HP make Cartridge/Toner required for office use during the period **01.04.2025 to 31.03.2026** for which terms and conditions are enclosed.

You are requested to submit your quotation in one set in a sealed cover, superscribed as above, so as to reach this office **within 28.02.2025 by 4 p.m.** along with your acceptance of the conditions of tender.

Your quotation for annual tender will not be entertained without your acceptance of the conditions of tender.

Thanking You,

Yours faithfully,


Deputy Director (IT & Admn)

Encl: As Above

THE INSTITUTION OF ENGINEERS (INDIA)
8, GOKHALE ROAD, KOLKATA - 700 020

T-1843

CONDITIONS OF CONTRACT

1. Unless the contract otherwise stipulates:-
 - a) 'Purchaser' shall mean The Secretary & Director General, The Institution of Engineers (India), 8, Gokhale Road, Kolkata - 700 020.
 - b) 'Supplier' shall mean the person/firm whose tender has been accepted.
2. The rates quoted shall be valid for the period **01.04.2025 to 31.03.2026. No escalation in price will be entertained during this period.**
3. Suppliers are strictly asked to quote the rate of HP make as specified in the Tender Notice. No rate for any other brand which is not mentioned in the Tender Notice, would be considered.
4. The rates/prices quoted shall include packing delivery and all other charges.
5. The 'Supplier' shall submit his bill for the items supplied together with a copy of the valid challan to purchaser and the purchaser shall make the payment after verification of receipt of such bills.
6. Non-fulfillment of the above condition or non-supply of the items ordered with the supplier without valid reason shall lead to forfeiture of security deposit in full or part thereof and deletion of the name of such supplier from the list of approved suppliers. **The decision of IEI is final.**

We hereby accept the above stated terms and conditions.

**Signature of the Tenderer
with date & official seal**

LIST OF CARTRIDGE / TONER
(for the period 01.04.2025 to 31.03.2026)
T-1843

SLNO	ITEM (MAKE / MODEL)	HP CARTRIDGE / TONER	Basic Rate (Rs.)	Applicable GST	Total
1	HP Deskjet 1510	HP 802 Black and TRI Color			
2	CANON IMAGECLASS LBP243DW	Canon 070			
3	Epson L130 ink tank	Epson 664 Black , Cyan , Magenta, Yellow			
4	Epson L130 Ink Tank	Epson 664 Black , Cyan , Magenta, Yellow			
5	Epson L6170 ink tank Printer	Epson 001 (Black, Cyan , Magenta , Yellow)			
6	Epson L6170 ink tank Printer	Epson 001 (Black, Cyan , Magenta , Yellow)			
7	Epson L6170 ink tank Printer	Epson 001 (Black, Cyan , Magenta , Yellow)			
8	Epson L8050 inktank Printer	Epson 057 (Black ,Cyan,Magenta,Yellow,Light Cyan,Light			
9	HP AIO Laserjet M128FN MFP	88A			
10	HP AIO Laserjet M128FN MFP	88A			
11	HP AIO Laserjet M226DN MFP	88A			
12	HP AIO Officejet 7110	Black : 932XL, C,M,Y : 933XL			
13	HP Color Laserjet M552DN	Yellow : 62A, Magenta : 63A, CYAN : 61A, BLACK : 60A			
14	HP Deskjet 2020	HP 46 Black and TRI Color			
15	HP Deskjet 2335 All_in One	HP 682 Black and 682 Tricolor			
16	HP Deskjet 2335 All_in One	HP 682 Black and 682 Tricolor			
17	HP Deskjet 4665	HP 678 Black and 678 Tricolor			
18	HP Laserjet 1020	12A			
19	HP Laserjet 1020	12A			
20	HP Laserjet 1320 N	49A			
21	HP Laserjet 1320 N	49A			
22	HP Laserjet 1606 DN	78A			
23	HP Laserjet 1606 DN	78A			
24	HP Laserjet 1606 DN	78A			
25	HP Laserjet 1606 DN	78A			
26	HP Laserjet 1606 DN	78A			
27	HP Laserjet 1606 DN	78A			
28	HP Laserjet 1606 DN	78A			
29	HP Laserjet 1606 DN	78A			
30	HP Laserjet 1606 DN	78A			
31	HP Laserjet 1606 DN	78A			
32	HP Laserjet 1606 DN	78A			
33	HP Laserjet M128 MFP	88A			
34	HP Laserjet M128 MFP	88A			
35	HP Laserjet M128 MFP	88A			
36	HP Laserjet M202DW	88A			
37	HP Laserjet M202DW	88A			
38	HP Laserjet M202DW	88A			
39	HP Laserjet M202DW	88A			

40	HP Laserjet M202DW	88A			
41	HP Laserjet M202DW	88A			
42	HP Laserjet M202DW	88A			
43	HP Laserjet M202DW	88A			
44	HP Laserjet M436DN A3	CF256X			
45	HP Laserjet M436DN A3	CF256X			
46	HP LaserJet P1008	88A			
47	HP Laserjet P1505n	36A			
48	HP Laserjet P2055 DN	CE505A			
49	HP LaserJet Pro MFP 3104 FDW	146A Black			
50	HP Officejet 8710 MFP	BLACK : 955XL, CMY : 955XL			
51	SAMSUNG Xpress M2021	MLT 111S toner			
High End Printer					
52	HP LaserJet Managed MFP E82550du	W9037MC(Black Cartridge) and W9016MC (Toner Collection Unit)			
Line Matrix Printer					
53	Lipi - T6805	Tally Genicom (Tally 6805/6600/6605 printer ribbon)			